

CWMDU & DISTRICT COMMUNITY COUNCIL

You are summoned to attend an Annual meeting of Cwmdu and District Community Council to be held ONLINE on the 22nd May 2025 at 6pm (postponed from the 1st May 2025)

Attendance: *Cllr M Pearce, Cllr J Williams, Cllr S Clay, Cllr H Jackson, Cllr W Forster, Cllr J Jones, Cllr M Calvin,*

Public Representation: None

A G E N D A

1. To elect the Chairman for the year 2025/2026.
Martin Pearce was proposed by P Silk and seconded by H Jackson
Martin Pearce was elected as Chair 25-26 unanimously
2. Chairman to sign acceptance.
Noted - it was signed.
3. To elect the Vice Chairman for the year 2025/2026.
J Jones proposed J Williams
J Williams was elected as Vice Chair unanimously
4. Vice Chair to sign acceptance.
Noted.
5. Apologies for absence.
6. Declarations of interest changes.
Cllr M Calvin is now volunteering for the National Trust.
7. To confirm the Standing Committees for 2025/2026.
 - HR/Staffing Committee
 - Complaints PanelWorking groups were not included. The standing committees were accepted unanimously.
8. To elect Councillors to Standing Committees.
HR - S Clay, M Pearce
Complaints Panel - the Clerk will produce a proposal on the potential split for first stage/second stage with the Clerk advising depending on the
9. Review of the Council's and/or staff subscriptions to other bodies.
 - One Voice Wales - to remain a member

- SLCC - the Clerk is a member via a different Council, this Council will offer to share the cost.

10. Review of arrangements (including legal agreements) with other local authorities, not-for-profit bodies and businesses

- Rental agreement with Powys County Council for land in Cwmdu
 - M Pearce noted the rental increase for the land rented. Councillors discussed the position of the allotment society, S Clay suggested that unallocated allotments be brought into the biodiversity plan, if the Council is paying the difference between what the society can afford from their rentals and the new rent from Powys County Council. The Council also paid for the cutting of the hedge, which is also in the budget. The Council would like to continue to support the allotments and will look at the rental costs.
 - The playing field
- Rental agreement with the Cwmdu Allotment Society - to continue
- Agreement with CSEG - the Clerk stated that she had emailed the contact given after the May Ordinary meeting given that it was resolved to state that the contract has ended.
- Custodian Trustees of Cwmdu Village Hall - M Pearce reminded Councillors of the position. The Clerk explained what a Custodian Trustee is and the Council can remain holding the land in trust.

11. To elect Councillors to Outside Bodies.

Vedw Wood Charity representation - historical

W Forster stated that he had met with the Black Mountains College were interested in the plot and will send a model agreement for use of the land.

The Clerk explained the background to the Charity and the issues that are involved. M Pearce confirmed that the trustees still include previous Councillors, the Clerk confirmed that an Annual Meeting had taken place. P Silk stated that the previous trustees should be written to allow them to step down if they wish and new Trustees should be elected. M Calvin suggested that the Charity should be contacted to see if they wish to change the structure, if it were formalised then the situation could be resolved. Resolved - for the Clerk to write to the previous trustees and then elect new trustees. H Jackson confirmed that the previous situation was that Councillors were de-facto trustees.

The Council recommends that the Trustees are invited to attend a meeting of the Charity to discuss the issue. H Jackson stated that the ideal position would be for Cwmdu Councillors to become trustees.

Cwmdu Village Hall Committee representation - there were no Councillors that indicated an interest in attending.

12. Risk Assessments and Policy review.

Motion: to approve the following policies within the 2025 Policy Pack

- Risk Assessment - reviewed by Clerk/P Silk
- Section 6 Biodiversity - being reviewed by M Calvin for the November submission date
- Financial Regulations
- Standing Orders
- Freedom of information scheme
- Data protection
- Code of Conduct
- HR pack is being reviewed by the HR Committee

The policies were approved unanimously. The Clerk will resubmit to the Council if there are any changes to the models.

13. Confirmation/review of asset register.

The asset register was accepted unanimously.

The Clerk was requested to revalue the two chains of offices and their storage, one of which is the previous Chain from the Crickhowell Rural District Council, Councillors will investigate what they can do with it (gift, sell, store or display), CRiC will be approached in relation to displaying it and P Silk will investigate the dissolution of the CRDC and the disposal of their assets.

The War Memorial will be added.

14. Insurance Renewal and renew of fidelity guarantee

Insurance renewal due 31st May - the policy renewal had been received and was shared with Councillors, the renewal premium was £534.09.

S Clay proposed and M Calvin

The premium was accepted

15. Appointment of internal auditor for the year 2025-2026.

Catherine Williams was accepted as the internal auditor

16. Annual Review of the GPOC eligibility.

The Council is not currently eligible. This will be reviewed next year or 2027

17. Review of the Training Plan (statutory duty).

The plan was reviewed in the April meeting. Noted

18. Annual Review of the Remuneration Panel report & 2025-2026 schedule

The document will be brought forward in July.

19. Annual Review of contracted payments and banking arrangements.

The Council accepted their contracted payments, the banking arrangements and M
Pearse requested to become a signatory.

20. Review of the Council's expenditure incurred under s.137 of the Local Government Act
1972

The list of the payments made in 24-25 were accepted.

21. Annual Report

The Clerk has started the annual report and requested that it be brought forward to the
July meeting. P Silk will help update the document.

22. Dates for Ordinary meetings for the coming year.

The list of dates were noted and accepted.