

**CWMDU AND DISTRICT COMMUNITY COUNCIL**  
**CYNGOR CYMUNED CWMDU A'R CYLCH**

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The following are the minutes of a meeting of the Community Council, held on Thursday 20th June 2024 at Cwmdu Village Hall.

**Attendance:** Cllr John Williams, Cllr L Doggett, Cllr Paul Silk, Cllr Martin Pearse, Cllr Hank Jackson, Cllr Selina Clay

**Public Participation:** None

<b>25/24</b>	<b>Apologies for absence:</b> Cllr John Jones, Cllr William Forster Cllr David Meyers - resigned.
<b>26/24</b>	<b>Members' declarations of Interest:</b> None
<b>27/24</b>	<b>Minutes to approve from the annual and the ordinary meeting of the 16th May 2024 and any matters arising:</b> <b>Annual Meeting Proposed:</b> Cllr Selina Clay <b>Seconded:</b> Cllr Martin Pearse <b>Resolved:</b> that the minutes are a true and accurate record <b>Ordinary Meeting Proposed:</b> Cllr Selina Clay <b>Seconded:</b> Cllr Paul Silk <b>Resolved:</b> that the minutes are a true and accurate record
<b>28/24</b>	<b>Standing Item: County Councillors Report (for information only)</b> <ul style="list-style-type: none"> <li>- Email 06/06/24 - fly tipping response from Powys</li> </ul> This response was noted, however it felt that fly tipping is getting worse <ul style="list-style-type: none"> <li>- Email 25/05/24 - obstruction removed by Powys - Noted</li> <li>- Email 04/06/24 - Powys and Town/Community Council meetings - Noted</li> </ul>
<b>29/24</b>	<b>Standing item: Vedw Wood Charity (Clerk)</b> Report to be finalized and presented at a future meeting. Cllr Hank Jackson asked if this report will be available for the July meeting, the Clerk stated that she hoped to provide it by this date depending on the audit process.
<b>30/24</b>	<b>Standing Item: Planning applications:</b> <ul style="list-style-type: none"> <li>● Nant Helyg and BBNPA letter</li> </ul> Councillors were disappointed with the responses from the BBNPA and it was felt that a further letter should be written, this will be undertaken by Cllr Paul Silk and for the FOI request to be monitored. <ul style="list-style-type: none"> <li>● 10.06.24 - 23/22082/FUL - Lower Mill, Cwm-Du "A replacement of existing timber windows with high quality, double-triple glazed oak windows" - reconsultation</li> </ul> The Councillors were unsure what plans they were being consulted on on this reconsultation. <ul style="list-style-type: none"> <li>● 07.06.24 - 23/22400/CON - Variation of condition 5 - Gilestone Farm - withdrawn -Noted</li> <li>● 24.05.24 - 23/22168/LBC - Penuel Chapel, Cwm-Du - REFUSED - Noted</li> <li>● 24.05.24 - 23/22167/FUL - Penuel Chapel, Cwm-Du - REFUSED - Noted</li> </ul>
<b>31/24</b>	<b>Standing Item: Finance Report (Responsible Finance Officer):</b> <ul style="list-style-type: none"> <li>● <b>Motion:</b> Reconciliation to 31st May to be accepted by full council - bank statement delayed at the time of print.</li> </ul>

Delayed due to bank statements

- **Motion:** Payments to be noted and approved for May/June:

Date	Type	Name	Budget	Nett	Vat	Gross
28/05/2024	cheque	K Bailey	Salary	486.80	0	486.60
28/05/2024	cheque	HMRC	PAYE	121.80	0	121.80
20/06/2024		Zoom	sub	129.90		129.90
20/06/2024	cheque	Powys	Rental	200.00	0	200.00

Councillor John Williams will be dealing with the payment of the Zoom subscription, with a reimbursement via cheque once the new cheque book is received. All other payments were noted and/or requested to pay.

- Natwest online banking delay - Cllr J Williams - noted
- Rent cheque has been received from the Allotment group - noted, this can now be banked with the return of the financial documents from the internal auditor.

**Motion:** to accept the report and recommendations of the internal auditor

**Motion:** to accept the AGAR and audit documentation and to instruct the Chair of the Council to sign the AGAR and the clerk to send the audit to the Welsh Audit Office

The internal audit has not been received by the date of this meeting then the Council will need to arrange for an extraordinary meeting to do so before the end of the month.

The report had not been received, the Council resolved to call an emergency meeting once received.

32/24

**Standing Item: Governance**

**Motion:** to accept the draft annual report 23/24 for publication

Councillors gave thanks to Cllr Paul Silk for his work on the annual report

**Proposed:** Cllr Martin Pearse **Seconded:** Cllr Hank Jackson **Resolved:** to accept the annual report

**One Voice Wales** - governance toolkit - Clerk & Cllr J Williams

1. Cllr Paul Silk had written a draft annual report
2. Others items to be allocated at this time
  - Training Matrix (Clerk)
  - Website update - see below
  - Employment documentation - HR Committee
  - Five year Vision document

Councillors discussed the report, there was further comment on how documents should be stored.

**Reports Social Media and Website**

**Motion:** to discuss the report created on the options available to the Council and to motion to accept any/all of the suggestions therein - Not motioned at this time

**Motion:** to create a working group to redesign the website - this group will give a recommend report to the Council with associated quote(s) - Not motioned at this time

	<ul style="list-style-type: none"> <li>● <b>Insurance</b> - the Clerk has contacted Zurich to update the contact details and to request policy coverage and the asset list held. The premium has been paid and the insurance certificate has been received.</li> </ul> <p><b>Casual Vacancy Notice and Co-option</b> The Chair has received a resignation from Cllr David Meyers, who thanks the Council and would like to be considered for co-option in the future. The Clerk has received the Casual Vacancy notice and will place these on the notice boards along with the Co-option notice for the existing vacancy.</p>
<b>33/24</b>	<p><b>Standing Item: Maintenance</b></p> <p><b>Wall Maintenance</b> - volunteers have started work, however there was discussion surrounding this activity and Cllr John Williams will inform the worker to stop work for the time being whilst another quotation can be found. Cllr Martin Pearse has a contact that may be able to assist.</p> <p><b>Motion:</b> to vote on the quotes to insure the War Memorial (11/23) A verbal amount of £40,000 has been received from the memorial contractor, with an uplift to the premium of £171.33. This was discussed and Proposed by Cllr Selina Clay and Seconded by Cllr Hank Jackson. It was resolved by vote to pay this premium for insuring the war memorial.</p>
<b>34/24</b>	<p><b>Standing Item: Speeding &amp; other Village Matters</b></p> <p>- Council's statement on 20mph has been sent to Powys and the Welsh Government Email received 5/06/24 - Ken Skates 20mph - the response of the Council has already been sent.</p>
<b>35/24</b>	<p><b>Correspondence</b> - Councillors are notified of email from external bodies, some are listed below:</p> <p>10.06.24 - Email - CRiC Annual General Meeting invitation - 8th July 2024 6:30pm</p> <p><b>Outside body reports:</b> -</p> <ul style="list-style-type: none"> <li>● <b>Hinterland Group</b> - Cllr John Williams and John Jones will confirm the next meeting</li> <li>● <b>Five Councils</b> - next meeting 27th June Crickhowell hosting, circulated - Cllr John Williams will attend</li> </ul> <p><b>Update: The potential community use of Bwlch Church (Cllr J Williams)</b></p> <ul style="list-style-type: none"> <li>● Update on the project from Cllr J Williams - the Church has given the Community Group one year to prepare business plan, it was felt that being able to hold events within this time would strengthen any plan being produced.</li> </ul>
<b>36/24</b>	<p><b>Date of next committee meeting to be the 18th July 2024</b> - noted (delayed due to the General Election falling on the 4th July). The meeting will be held in Tretower.</p> <p>An emergency meeting will be arranged next week to attend to audit matters.</p>